

December 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 November monthly reports due	2 ◆◆◆
3	4 ■■	5 ●	6 ●	7 ●●	8 ●	9 Marketplace closed
10	11 ■■	12 ●	13 ●	14 ●	15 ●	16 ◆◆◆
17	18 ■■	19 ●	20 ●	21 ● Shortest day of the year	22 ●	23 Marketplace closed
24	25 Foodbank closed for Christmas	26 ●	27 ●	28 ●	29 ●	30 Marketplace closed
31						



Foodbank

of Southeastern Virginia
and the Eastern Shore

Agency News
December 2017

Nicholas Sparks once said, “Sometimes, the most ordinary things can be made extraordinary simply by doing them with the right people.” We here at the Foodbank couldn’t agree more. With that in mind, we would like to announce that our **Programs** team is now fully staffed! Hooray!

Our staffing structure for the Programs team within the Strategy & Innovation Department changed in October 2017 to include new position titles and position descriptions. The new staffing structure now includes a robust **Community Outreach** focus to replace what was formerly Agency Relations. Further, our Child Nutrition focus will evolve to support an overall emphasis on Nutrition across services and departments. Finally, a new position has been added to ensure compliance with regulatory standards and government funding or administrative requirements.

On November 6th, we welcomed **Nicole Belote** as the **Western Regional Outreach Coordinator**. Nicole worked for two years with AmeriCorps and recently received double Masters’ Degrees in Social Work and Public Administration from Binghamton University, Binghamton, NY. Nicole also holds a Certificate in Non-profit Management from Binghamton University. **In addition to being the Mobile Pantry lead**, Nicole will also be your Foodbank point of contact for agencies in the cities of Portsmouth, Suffolk, and Franklin, as well as Southampton, Isle of Wight, and Sussex Counties.

On November 27th, we welcomed **Zach Nissen** as the **Central Regional Outreach Coordinator**. For the past two years, Zach served as the Food and Nutrition Services Coordinator with the Foodbank of Central and Eastern North Carolina. He has also served as an AmeriCorps VISTA and in the United States Peace Corps. Zach holds a Master’s Degree in Peace and Justice Studies from the University of San Diego. **In addition to being the Supplemental Nutrition Assistance Program (SNAP) lead**, Zach will also be your Foodbank point of contact for agencies in the city Norfolk

On October 1st, **Adam Stegeman** transitioned into the role of **Eastern Regional Outreach Coordinator**. For the past nine years, Adam has served as your Agency Relations Coordinator here at the Foodbank. Adam will be receiving his Bachelor’s Degree in Accounting from Old Dominion University on December 16! **In addition to being the Link2Feed Client Data Tracking Lead** for the Foodbank, Adam will also be your Foodbank point of contact for agencies in the cities of Chesapeake and Virginia Beach.

Also on October 1st, **Cathy Davis** transitioned into the role of **Compliance Coordinator**. For the past five-and-a-half years, Cathy has served as the Government Programs Coordinator here at the Foodbank, single-handedly transforming the USDA program into the model of compliance that it is today. Cathy holds a

COMING UP IN JANUARY 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Foodbank closed for New Year’s Day	2 December monthly reports due	3	4	5	6 ◆◆◆
7	8 ■■	9 Agency Advisory Council meets 12pm-1pm	10	11	12	13 Marketplace closed

<p>Together we can solve hunger.™ foodbankonline.org</p>	<p>The Foodbank of Southeastern Virginia 800 Tidewater Drive Norfolk, VA 23504 757-627-6599</p>	<p>Eastern Shore Branch 24530 Coastal Boulevard Tasley, VA 23441 757-787-2557 <i>Distributions by appointment only</i></p>	<p>Distribution Key: ● 7:30am—11:00am ◆◆◆ 8:00am—10:00am ■■ 5:00pm—7:00pm</p>
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In accordance with Federal law and internal policy, the Foodbank is prohibited to discriminate in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual’s income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact the Foodbank’s Chief Financial Officer at 757-314-4547. The Foodbank is an equal opportunity provider and employer.

Leading the effort to eliminate hunger in our community

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Foodbank Organizational Structure Changes

Bachelor's Degree in Nursing from Central Texas University. **In addition to being the USDA Lead**, Cathy will now handle all of the bi-annual inspections for both the USDA agencies and non-USDA agencies, to ensure that all agencies are compliant with the regulatory standards set forth by the Government, Feeding America, and the Foodbank of Southeastern Virginia.

Leonna Benson will continue to serve as the Food Rescue Coordinator here at the Foodbank, and **Barbara Hayes** will continue to be the smiling face that you see every morning in the **Marketplace**. These two aren't going anywhere!

Nicole Belote, Zach Nissen, and Adam Stegeman will all report to **Taylor Miller**, our **Community Outreach Manager**, who we introduced in our July Newsletter.

Taylor Miller and Cathy Davis will report to **Nicole Todd**, our **Director of Programs**, who joined the Foodbank team in September 2016. Has it really been a year already?!

The Foodbank team, would like to thank everyone for their support during this transition. With each new day, we are proving that our organization is poised to solve hunger in Southeastern Virginia.

Compliance Corner

Cathy's Compliance Corner

Policies and procedures are an essential part of any organization. Together, policies and procedures provide a roadmap for your healthy, accurate, and successful operations while serving those in our community.

As the Foodbank Compliance Coordinator, I look forward to meeting and working with

Your Foodbank Team is here to help.
Contact us with your needs, questions, and input.

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Taylor Miller: 757-201-6290

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Central Regional Outreach Coordinator

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Eastern Regional Outreach Coordinator

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News & Notes

those of you with whom I have not worked previously, and my continued relationship with those of you whom I have.

In future newsletters, I will be addressing our most common compliance issue(s) (*HINT* Late Reports), why adherence to our guidelines and rules are important, and am open to sharing your questions and concerns.

Please feel free to reach out to me if I can be of any assistance in any way.

Record-breaker!

It was a record-breaking year for the Mayflower Marathon, the Foodbank's largest food drive!

At two Southside Hampton Roads locations from November 17-19, the 21st annual Mayflower Marathon food drive raised over \$120,000 and 170,802 pounds of food, setting a new record. Almost all of this food was distributed at the Foodbank to partner agencies on the afternoon of Monday, November 20, and the morning of Tuesday, November 21, to 172 agencies!

Hosted by radio stations WAFX and WNOR, all monetary food donations in Suffolk and Virginia Beach went to the Foodbank of Southeastern Virginia and the Eastern Shore.

"Once again, listeners, partners and clients of 106.9 The Fox and FM99 came together to help the community," Brand Manager Mike Beck stated in the press release. "A huge thanks goes out to all for their generous contributions of food, money, and time."

Beginning January 2, 2018, five pilot agencies will be testing **Link2Feed**, our new client intake software that allows us to safely and privately collect and report on the needs in our communities.

Why Link2Feed?

Easy Intake. Link2Feed provides an intuitive, step-by-step intake process that makes client registration easy, even for those with limited computer experience.

Paperless Process. Link2Feed eliminates the need for hardcopy client files and increases the security and accessibility of your client information.

Automated Compliance. USDA requirements including electronic signatures, eligibility, and reporting are directly in the software to reduce paperwork.

Graphic Reporting. Link2Feed allows you to generate custom reports for your organization, including supporting graphics, with the click of a mouse, saving hours of manual tabulation and making analysis easy.

Multi-Program Tracking. Link2Feed will track all of your programs, from financial assistance to clothing programs, keeping all of your data in one place.

Case Management. Link2Feed contains tools like notes, referral tracking, and messaging that allow you to understand and support all of a client's needs.

The Foodbank will be looking for 45 more agencies to begin using the Link2Feed software by April. Staff will begin contacting agencies in the very near future to discuss this exciting opportunity for the Foodbank and our partners.