

July 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
The best preparation for tomorrow is to do your best today.					1 ● June Monthly Reports Due Foodbank distribution re-opens at 7:30am.	2
3	4 Foodbank Closed in honor of Independence Day	5 ●	6 ●	7 ●	8 ●	9 ◆◆◆
10	11 ■■	12 ●	13 ●	14 ●	15 ●	16
17	18 ■■	19 ●	20 ●	21 ●	22 ●	23 ◆◆◆
24	25 ■■	26 ●	27 ●	28 ●	29 ●	30
31				"What would you do if you weren't afraid?" — Spencer Johnson, <i>Who Moved My Cheese?</i>		

COMING UP IN August 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Too many of us are not living our dreams because we are living our fears. — Les Brown	1 ■■ July Monthly Reports Due	2 ●	3 ●	4 ●	5 ●	6 ◆◆◆
7	8 ■■	9 ●	10 ●	11 ●	12 ●	13

<p>Together we can solve hunger.™ foodbankonline.org</p>	<p>The Foodbank of Southeastern Virginia 800 Tidewater Drive Norfolk, VA 23504 757-627-6599</p>	<p>Eastern Shore Branch 24530 Coastal Boulevard Tasley, VA 23441 757-787-2557 <i>Distributions by appointment only</i></p>	<p>Distribution Key: ● 7:30am—11:00am ◆◆◆ 8:00am—10:00am ■■ 5:00pm—7:00pm</p>
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In accordance with Federal law and internal policy, the Foodbank is prohibited to discriminate in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact the Foodbank's Chief Financial Officer, Van Woods at 757-314-4547. The Foodbank is an equal opportunity provider and employer.



Foodbank

of Southeastern Virginia
and the Eastern Shore

Agency News

July 2016

USDA Self -Declaration of Income forms are due soon!

The new report period for USDA clients began July 1, 2016 and runs until December 30th, 2016. A new Self Declaration of Income (SDI) form must be completed for each client. The SDI's for the period of January 1, 2016, through June 30, 2016 are to be turned in to Cathy Davis no later than July 29. Please remember that it is NEVER

acceptable to make copies of a client's completed SDI form.

The Agency Advisory Council meets this month on Tuesday, July 12, from 6:00pm to 7:00pm in the Happy Café at the Foodbank. All are welcome to attend. Remember, if someone from your agency attends two out of the six possible council meetings in the fiscal year, your agency will receive a bonus of five Good-to-Great points!



Reminder: Beginning July 1, annual membership fees (AMF) were increased from \$75 to \$100, except for USDA agencies which remained \$75. This AMF fee, which hasn't increased in over ten years, was raised to help cover our administrative costs.

Leading the effort to eliminate hunger in our community

A Proud Member of :



New Partner Agency Monthly Report

The Foodbank will now need two additional pieces of information on the Partner Agency Monthly Report that every agency turns in each month. Therefore, we have developed a new household distribution form and a new monthly report. Please start using these distribution forms immediately. Since we start counting all over again every July, a new form should be completed for each household. The new monthly report should be used for the July report that is due August 1. Remember, a monthly partner agency report is due to the Foodbank on the first of every month even if you served no one. If that is the case, a report with all zeroes is required.

A sample of the new report is shown below. Please don't hesitate to call Adam

Partner Agency Monthly Report Agency Number:

Partner Agency Name:

Contact Person's Name: Month:

Contact Person's Phone: Year:

New Section 1

Using only the households whose first visit was this month,

- Add up all of the children age 0-17 and put that figure here: New Children Ages 0 to 17
- Add up all of the females age 18-62 and put that figure here: New Female Adults Ages 18 to 62
- Add up all of the males age 18-62 and put that figure here: New Male Adults Ages 18 to 62
- Add up all of the females age 63+ and put that figure here: New Female Adults Ages 63+
- Add up all of the males age 63+ and put that figure here: New Male Adults Ages 63+

● Now, count all of the applications whose first visit was this month and put that figure here: Number of New Households

Returning Section 2

- Count all of the households that received food both this month and any previous month since July 1 and put that figure here: Returning Households
- Now, add up all of the people in those returning households and put that figure here: Returning Individuals

Duplicate Individuals and Households - In this section, we count multiple visits in the same month. Section 3

- Count every household every time they received food this month. Put that figure here: Total Household Visits
- Count every individual every time they received food this month. Put that figure here: Total Individuals in Those Households
- (Total all of the box 8's if you're using the Foodbank's application form.)

This report is due on the 1st day of the month.

at 314-4568 with any questions you may have regarding the new forms or the figures we require.

Please welcome our newest partner agencies!

City of Refuge Christian Church of Greenbrier, located at 705 S. Military Hwy in Virginia Beach, is headed up by Deborah Stubbs and is open to those in need on the third Wednesday of every month from 4pm to 6pm.

West End Baptist Church is located at 105 St. James Avenue in Suffolk. Kimberly Baines runs their program and they are open the third Friday of every month from 10am to 12pm.

It is with great sadness that we announce the passing of one of our Foodbank family members. Teresa Hunter lost her life suddenly on Friday, June 24. Teresa, who worked in the freezer, had been a part of Team Foodbank for just over a year and had recently celebrated graduating from Tidewater Community College. She was a valuable part of our team and will be missed.

Collaborating for Clients

Collaborating for Clients (C4C) is a groundbreaking initiative that is bringing non-profit organizations and community partners together in an effort to reduce hunger and improve the lives of low-income families.

As a Partner Agency, the Foodbank welcomes and encourages your participation in this program. It is your partnership and commitment that is key to the growth and



success of the C4C programs!

Currently we have several chefs and nutritionists who are willing to come to your agency and provide an educational and informative class for the clients you serve. In these fun and informative classes, clients learn to make better nutritional choices, how to stretch their food dollars, as well as new inventive ways to utilize the foods that they routinely receive from your pantry distributions. Please feel free to call Lindsey Moylan at 314-6287 to schedule a class.

From the letter below, it looks like their C4C demonstration was a huge success!

Dear Cathy,

Thank you so much for bringing the cooking demonstration to Zion Grace United Methodist Church last week. Everyone thoroughly

enjoyed the class and learned a lot at the same time. Chef Damon is just the best!!!

Thank you, too, for making the experience of hosting the event very simple. One week before the class, I passed out the flyer you provided to our clients on our three food distribution days and kept a list of those planning to attend. That was all I needed to do. The event was so successful that those in attendance are now spreading the word to other clients about a future demonstration. Many people are asking me to schedule another "cooking school" as soon as possible.

Big bonus for me—you and Lindsey cleaned up everything! Thanks, Ladies. I appreciate all you did to make our cooking event such an enjoyable and educational time for everyone.

Sincerely,

Arlene Connelly

Zion Grace UMC

