



**NUTRITIONIST  
Position Announcement**

**Application Dates:  
August 28, 2019 – September 30, 2019**

*(Note: Resumes will be reviewed on a rolling basis until position is filled or deadline.)*

**ABOUT US:**

Since 1981, the Foodbank of Southeastern Virginia and the Eastern Shore, a member of Feeding America™ and the Federation of Virginia Food Banks, has been providing food for hungry people throughout Southeastern Virginia and on the Eastern Shore. In our mission to lead the effort to eliminate hunger in our community, the Foodbank has distributed over 290 million meals throughout our 4,745 square mile service area, which includes the cities of Norfolk, Portsmouth, Chesapeake, Suffolk, Franklin and Virginia Beach as well as the counties of Southampton, Northampton, Sussex, Isle of Wight and Accomack. During the 2017-2018 fiscal year, the Foodbank distributed nearly 15 million meals to food insecure individuals in the community through a robust network of partner agencies and program sites. Our current work to address the short-term needs for food access and long-term needs related to root causes of food insecurity is guided by a strategic plan, which can be accessed via our website at <https://foodbankonline.org/strategic-plan/>.

**POSITION OVERVIEW:**

The **Nutritionist** for the Foodbank of Southeastern Virginia and the Eastern Shore (Foodbank) will report to the Nutrition Manager and will collaborate with a team of professionals and volunteers to provide administrative support for the Foodbank's mission, "leading the effort to eliminate hunger in our community."

Under the direction of the Nutrition Manager, the Nutritionist will play a key role on the Programs Team at the Foodbank of Southeastern Virginia and the Eastern Shore (FSEVA) by promoting health through the encouragement of behavior change, nutrition education and facilitating policy and programs that make healthy choices the easy choice.

***The Nutritionist position is a one-year grant funded opportunity.***

Key responsibilities of this position include the development and implementation of nutrition education programs and menu planning for the Healthy School Market Program in addition to other Foodbank programs.

**RESPONSIBILITIES:**

- Work with Programs team members to develop and scale a sustainable and effective Healthy School Market Program, including the following key responsibilities:
  - Develop a Nutrition Education Program for use during Healthy School Market distributions.

- Identify and directly or indirectly provide nutrition information to children and their families through direct and indirect activities during Healthy School Market distributions that promote optimal nutritional health and therapeutic outcomes.
- Work with Foodbank staff and volunteers who will be engaged in Healthy School Market distributions to help facilitate nutrition education activities.
- Create menu plans of all food items distributed for the Healthy School Market and develop healthy recipes according to menus.
- Coordinate cooking demonstrations and taste tasting for the Healthy School Market at local site distributions.
- Develop and provide recommendations and nutrition education curriculum for other food insecure populations served by FSEVA, such as seniors and individuals with diet-related health conditions.
- Develop menu items and coaching/training for individuals participating in FSEVA's new Healthy Food Pantry Program sites.
- Promote better nutrition by speaking to client and stakeholder groups about diet, nutrition, and the relationship between good eating habits and preventing or managing specific diseases.
- Maintain knowledge about the latest nutritional science research.
- Commit to and understand the FSEVA's mission. This includes active participation in sharing the mission, vision and values of the organization, internally and externally, creating a culture of active philanthropy for and through all staff.
- Supervise volunteers during tasks/assignments and show/share responsibility for the overall Volunteer Experience at the FSEVA.
- Other duties as assigned direct supervisor, department head or Senior Management.

**WORK HOURS/SHIFT:**

- Monday-Friday; full-time hourly position, the position requires occasionally working nights and/or weekends

**EDUCATIONAL ACHIEVEMENT:**

**Minimum:**

- Bachelor's degree in dietetics, food and nutrition, food service systems management, clinical nutrition, or a related area.

**WORK EXPERIENCE:**

**Minimum:**

- Minimum: 3 years of supervised experience in a hospital, public agency, nonprofit or outpatient care center setting.

**REQUIRED SKILLS, ABILITIES & CERTIFICATIONS/LICENSES:**

- License or certification as mandated by the state of Virginia.
- Valid Driver's License for local area travel.
- Demonstrated knowledge and use of current literature and evidence-based guidelines/practices in providing appropriate and competent nutritional care

- One year experience working in a community setting, providing nutrition education services.
- One year experience providing effective Participant Centered Education and services to individuals and families with lower incomes.
- Ability to adapt nutrition therapy, program planning, and educational curricula in a culturally competent manner; including the ability to design, implement, and evaluate instructional materials for children and adults of varying competency levels.
- Ability to analyze and evaluate nutrition scientific data and programs.
- Excellent interpersonal, verbal and written communication skills
- Must have strong computer and analytical skills.
- Ability to prepare acceptable materials for use by communication media.
- Ability to work independently on numerous projects simultaneously.
- Results-oriented with a friendly, collaborative approach and a team-oriented style.
- Ability to work evenings and weekends, as needed.

**PREFERRED SKILLS, ABILITIES & CERTIFICATIONS/LICENSES:**

- Registered Dietitian with the Commission on Dietetic Registration for the Academy of Nutrition and Dietetics.
- ServSafe Food Safety Certification, or other ANSI-CFP Accredited Food Protection Manager Certification Programs

**PHYSICAL DEMANDS:**

While performing duties of this job, the employee may be required to do the following when working in the office or warehouse environment:

- The employee must, at times, lift and/or move up to 20 pounds when handling donations, documents and files in a mixed office and warehouse.
- Specific vision abilities required by this job include close vision while working with documents, computer screens, and filing.
- Regularly required to talk and hear when communicating with employees, donors, and clients.
- The use of hands and fingers are necessary to handle or feel documents and keyboards.

**COMPENSATION AND BENEFITS:**

A competitive salary with paid time off, matching retirement contributions, and employer-sponsored health benefits for individuals and their families are just a few of the incentives that make this an exciting opportunity.

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*The Foodbank of Southeastern Virginia and the Eastern Shore is an Equal Opportunity Employer. The Foodbank encourages applications from qualified persons of every race, ethnicity, national origin, religion, sex, age, veteran status, sexual orientation, and disability.*

**How to apply: If this sounds like the opportunity for you to serve our community and help eliminate hunger, please send a cover letter, resume and 5-year salary history to [orfrecruiting@foodbankonline.org](mailto:orfrecruiting@foodbankonline.org) no later than August 23, 2019.**