



Position Announcement:
DIRECTOR OF FINANCE

Application Dates:
July 29, 2020 to August 19, 2020

About Us:

Since 1981, the Foodbank of Southeastern Virginia and the Eastern Shore, a member of Feeding America™ and the Federation of Virginia Food Banks, has been providing food for hungry people throughout Southeastern Virginia and on the Eastern Shore. In support of our mission, which is “leading the effort to eliminate hunger in our community” - the Foodbank has distributed over 300 million meals throughout our 4,745 square mile service area, which includes the cities of Norfolk, Portsmouth, Chesapeake, Suffolk, Franklin and Virginia Beach as well as the counties of Southampton, Northampton, Sussex, Isle of Wight and Accomack. For up-to-date information on the Foodbank, visit www.foodbankonline.org, Facebook, or Twitter.

About the Opportunity:

The Foodbank of Southeastern Virginia and the Eastern Shore is seeking a dynamic and strategic individual to serve as **Director of Finance**. This new position will have primary day-to-day responsibility for planning, managing, and controlling all financial-related activities. This includes direct responsibility for accounting, finance, forecasting, and capital and expense budgeting. Additionally, the **Director of Finance** will ensure legal and regulatory compliance for all accounting and financial reporting functions by establishing and maintaining adherence to financial policies, procedures, controls and reporting systems. The **Director of Finance** will serve as a member of the Senior Management Team and provide leadership support for other teams, executive leaders, the Board of Directors’ Audit and Finance Committee, and three direct reports who are responsible for general accounting, accounts receivable and payable, and data entry.

About You:

- Are you an individual with a passion for supporting a mission-driven culture that is focused on transformative change for people facing hunger and experiencing food insecurity?
- Are you an individual who is comfortable with ambiguity, a fast-paced environment and creating order through excellent critical-thinking and problem-solving skills?
- Are you a leader who has held responsibility for the management and coordination of fiscal reporting activities for a company including organizational revenue/expense and balance sheet reports and reports to funding sources?
- Are you a team member who has managed relationships with external financial auditors, banking institutions, investment advisors and contract vendors?

Work Considerations:

This is a full-time, exempt position based in Norfolk, Virginia and will require some remote work to ensure proper social distancing in our facility and adherence to safety precautions for our organization due to the COVID-19 pandemic.

Educational Achievement(s):

- Required: Bachelor’s degree in accounting or related field.
- Preferred: CPA and/or Master’s degree in business administration.

Experience Requirements:

- Required: 8-10 years of progressive experience with increasingly responsible positions in finance or accounting; excellent verbal and written communication skills, as well as exceptional time management skills; strong organizational skills and ability to multi-task; eagerness to promote a diverse and inclusive workplace through a keen ability to interact effectively with individuals of diverse backgrounds, experiences, and personalities; superior ability to develop and sustain positive relationships with team members, donors, volunteers and other stakeholders.
- Preferred: Prior professional experience with non-profit organizations or government entities.

Compensation and Benefits:

A competitive salary with paid time off, matching retirement contributions, and employer-sponsored health benefits for individuals and their families are just a few of the incentives that make this an exciting opportunity.

If Interested: Forward a cover letter, resume, and 5-year salary history no later than August 19, 2020 to orfrecruiting@foodbankonline.org.

The Foodbank of Southeastern Virginia and the Eastern Shore is an Equal Opportunity Employer. The Foodbank encourages applications from qualified persons of every race, ethnicity, national origin, religion, sex, age, veteran status, sexual orientation, and disability.

