



Position Announcement:
WESTERN TIDEWATER BRANCH MANAGER

Application Dates:
July 29, 2020 to August 19, 2020

About Us:

Since 1981, the Foodbank of Southeastern Virginia and the Eastern Shore, a member of Feeding America™ and the Federation of Virginia Food Banks, has been providing food for hungry people throughout Southeastern Virginia and on the Eastern Shore. In support of our mission, which is “leading the effort to eliminate hunger in our community” - the Foodbank has distributed over 300 million meals throughout our 4,745 square mile service area, which includes the cities of Norfolk, Portsmouth, Chesapeake, Suffolk, Franklin and Virginia Beach as well as the counties of Southampton, Northampton, Sussex, Isle of Wight and Accomack. For up-to-date information on the Foodbank, visit www.foodbankonline.org, Facebook, or Twitter.

About the Opportunity:

The Foodbank of Southeastern Virginia and the Eastern Shore is looking for a visionary, strategic and goal-oriented professional to fill a new role as **Western Tidewater Branch Manager**. The **Western Tidewater Branch Manager** will have responsibility for developing scalable, sustainable and effective outcomes-based solutions to eliminate hunger and address the root causes of food insecurity in Western Tidewater, which includes the cities of Suffolk and Franklin, as well as the counties of Isle of Wight, Southampton, and Sussex. The position will initially focus on closing the “[Meal Gap](#)” in the City of Franklin and Southampton County by leveraging a multi-year grant to establish a physical “Community Produce Hub” that will serve as a branch of the Foodbank of Southeastern Virginia and the Eastern Shore. The **Western Tidewater Branch Manager** will also develop and implement fundraising activities that forge and maintain relationships to build upon the Foodbank’s visibility, impact and financial resources. Further, the **Western Tidewater Branch Manager** will be responsible for recruitment and day-to-day management of staff, volunteers, partner agencies and program sites in Western Tidewater. The **Western Tidewater Branch Manager** will serve as a member of the Senior Management Team and provide leadership support for other teams, executive leaders, and the Board of Directors’ standing committees and/or advisory councils.

About You:

- Are you a team player with a passion for supporting a mission-driven culture that is focused on transformative change for people facing hunger and experiencing food insecurity?
- Are you a seasoned professional with experience developing and administering annual budgets, meeting performance targets for revenue and expenses, and reporting on budget variances?

- Are you an individual with a demonstrated track record of establishing and implementing a systems approach for meeting monthly, quarterly and annual organizational, program, and fundraising targets?
- Are you a collaborative and entrepreneurial leader with a keen ability for developing strategic partnerships and stewarding relationships with various stakeholders?
- Are you an individual who has held increasingly responsible positions with accountability for staff supervision and volunteer management?

Work Considerations:

This is a full-time, exempt position based in Franklin, Virginia and will require some remote work to ensure proper social distancing and adherence to safety precautions for our organization due to the COVID-19 pandemic.

Educational Achievement(s):

- Required: Bachelor's degree in business administration, public health, human services, social work or other related field of study or equivalent combination of relevant education and work experience.
- Preferred: Master's degree in macro social work or public administration.

Experience Requirements:

- Required: 8-10 years of progressive experience with increasingly responsible positions in the public or private sector; excellent verbal and written communication skills, as well as exceptional time management skills; strong organizational skills and ability to multi-task; eagerness to promote a diverse and inclusive workplace through a keen ability to interact effectively with individuals of diverse backgrounds, experiences, and personalities; superior ability to develop and sustain positive relationships with team members, volunteers, and other stakeholders.
- Preferred: Prior professional experience with non-profit organizations or food industry desired.

Compensation and Benefits:

A competitive salary with paid time off, matching retirement contributions, and employer-sponsored health benefits for individuals and their families are just a few of the incentives that make this an exciting opportunity.

If Interested: Forward a cover letter, resume, and 5-year salary history no later than August 19, 2020 to orfrecruiting@foodbankonline.org.

The Foodbank of Southeastern Virginia and the Eastern Shore is an Equal Opportunity Employer. The Foodbank encourages applications from qualified persons of every race, ethnicity, national origin, religion, sex, age, veteran status, sexual orientation, and disability.

