



## Position Announcement

### **SNAP Community Access Coordinator**

Application Dates: **December 10, 2021 (open) Until Filled.**

*Resumes will be reviewed on rolling basis until position is filled.*

#### **About Us:**

Since 1981, the Foodbank of Southeastern Virginia and the Eastern Shore, a member of Feeding America™ and the Federation of Virginia Food Banks, has been providing food for hungry people throughout Southeastern Virginia and on the Eastern Shore. In support of our mission, which is “leading the effort to eliminate hunger in our community” - the Foodbank has distributed over 300 million meals throughout our 4,745 square mile service area, which includes the cities of Norfolk, Portsmouth, Chesapeake, Suffolk, Franklin and Virginia Beach as well as the counties of Southampton, Northampton, Sussex, Isle of Wight and Accomack. For up-to-date information on the Foodbank, visit [www.foodbankonline.org](http://www.foodbankonline.org), Facebook, or Twitter.

#### **Core Functions of the SNAP Community Access Position:**

- Mastery of SNAP education, eligibility, outreach, application process and support functions
- Convene community leaders and members to improve SNAP access
- Recruit, manage and train community volunteers to conduct screening and application assistance
- Develop SNAP access guides, localized to communities, with existing partnerships and potential for new partners

#### **This is what makes this role exciting and interesting:**

- Opportunities for innovation in approaches to SNAP access and outreach
- New and nontraditional partnerships
- Increasing access and utilization of SNAP benefits

**This is what makes this role challenging:** There are a number of potential barriers for people who need access to services. Establishing trust with service users, offering service flexibility, partnership with other organizations and harnessing service user involvement are but a few of the challenges that must be overcome.

**Here’s the meaningful impact of this role:** SNAP benefits provides 9 meals for every 1 meal provided by a Virginia food bank. If we want to see real progress towards closing the meal gap, we need to increase access to SNAP while helping families seek additional support that moves them toward self-sufficiency.

#### **We’re looking for a person that is eager to promote a diverse workplace through a keen ability to interact effectively with individuals from diverse backgrounds, experiences and personalities and who possess the following:**

- A Bachelor’s Degree in Public Administration, Sociology, Social Work or other related field of study is preferred or equivalent combination of education, training and experience
- Must have a minimum 5 years’ experience in grassroots advocacy, community organizing and outreach, human services and some oversight for managing volunteers
- Good verbal and written communication skills
- Ability to problem solve and conduct analysis
- Experience training and teaching adults
- Key Traits associated with this role:
  - Outgoing, engaging, resourceful
  - Ability to build relationships
  - Ability to network
- Bonus Skills/Experience:
  - 5 years’ experience working in a nonprofit or human service organization
  - Experience with public policy or administering federal nutrition programs

- Other:
  - The SNAP Community Access Coordinator reports to the Senior Director of Advocacy
  - Must be open to local, regional and national travel; infrequent overnight travel required for training and conferences
  - Work hours and days of the week vary depending on tasks, meetings, projects, events; position may require weekend and night work --- **this is not a remote work position**
  - Work location: 800 Tidewater Drive, Norfolk, VA 23504
  - Job Type: Full-Time with Benefits

**Benefits:** Health Insurance, Paid Time Off, 12 Paid Holidays, Employee Development Program, Scholarship Program, 401K

**How to Apply:** <https://foodbankonline.org/about-us/careers/> or email cover letter and resume to [orfrecruiting@foodbankonline.org](mailto:orfrecruiting@foodbankonline.org) , Subject: SNAP Community Access Coordinator Position

The Foodbank of Southeastern Virginia and the Eastern Shore is committed to the full inclusion of all qualified individuals. If a reasonable accommodation is needed to complete the application process please contact the employer directly at [orfrecruiting@foodbankonline.org](mailto:orfrecruiting@foodbankonline.org).

*The Foodbank of Southeastern Virginia and the Eastern Shore is an Equal Opportunity Employer. The Foodbank encourages applications from qualified persons of every race, ethnicity, national origin, religion, sex, age, veteran status, sexual orientation, and disability.*