Position Announcement:

**CDL Driver**

January 12, 2024 **(open) until filled**

Resumes will be reviewed on a rolling basis until the position is filled.

**About Us:**

For more than 40 years, the Foodbank of Southeastern Virginia and the Eastern Shore has provided more than 380 million meals to those in our community who face hunger. Through our programs, facilities, and large network of community partners, we work to eliminate hunger daily. Our understanding of the need for a long-term solution has led to the creation of a refreshed strategic plan aimed at moving Hampton Roads closer to achieving the mission of eliminating hunger for those we serve—not only for the day, or for the week, but for a lifetime. For up-to-date information, visit foodbankonline.org or follow us on social media.

**Position Overview:**

The Foodbank of Southeastern Virginia and the Eastern Shore is seeking a dedicated and detail-oriented individual to join our team as our CDL Driver. The DCL Driver collects and delivers fresh, frozen and processed food products and materials in and out of the Foodbank of Southeastern Virginia and the Eastern Shore. This role interacts with our suppliers, clients and volunteers with professionalism and courtesy, treating all constituents with dignity and respect. To serve as a positive representative of the Foodbank in helping to achieve our mission. This role will support the distribution and delivery of dry, chill and frozen goods for the FSEVA. Under limited supervision of the Transportation Manager, this role assists in implementing department goals and objectives commensurate with the agency mission.

**Duties and Responsibilities:**

* Delivery of products to agencies of the Foodbank of Southeastern Virginia and other locations as assigned using Foodbank vehicle up to 55,000lbs Gross Vehicle Weight.
* Pick up of product from donors for delivery back to the Foodbank and assist product donors with completion of their required paperwork.
* Assure delivery truck is in proper working order by completing checklist each day.
* Works with warehouse staff in the pulling of orders when needed.
* Checks all orders for accuracy before leaving Foodbank premises.
* Helps unload delivery at each site.
* Commit to and understand the FSEVA’s mission. This includes active participation in sharing the mission, vision and values of the organization, internally and externally, creating a culture of active philanthropy for and through all staff.
* Supervise volunteers during tasks/assignments and show/share responsibility for the overall volunteer experience at the Foodbank.
* Complete other tasks as assigned or requested by the direct supervisor, department head or senior management.

**Working Hours:**

* Full-time, non-exempt
* Monday-Friday, with Saturdays as needed for scheduled distributions.
* Hours depend on tasks, meetings, projects and scheduled distributions.
* Some evening and weekend work is required.

**Required Skills and Experience:**

* Current CDL-B license, with no negative points
* Ability to read and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals. Communications may be written, oral, diagram or schedule form.
* Ability to complete routine reports.
* Ability to apply good sense understanding to carry out instructions furnished in written, oral or diagram form.
* Ability to solve practical problems and deal with situations involving several concrete variables in standardized situations and where only limited standardization exists.

**Compensation:**

* Starting at $20/hour

**Featured Benefits:**

* Medical insurance
* Vision insurance
* Dental insurance
* Generous paid time off
* 11 paid holidays
* One-week paid office closure
* 401(k)
* Employee development

**How to Apply:**

Complete the application at [Career Opportunities](https://foodbankonline.org/our-story/career-opportunities/) or email a resume and cover letter to orfrecruiting@foodbankonline.org with the subject: *CDL Driver*.

The Foodbank of Southeastern Virginia and the Eastern Shore is committed to the full inclusion of all qualified individuals. If reasonable accommodation is needed to complete the application process, please contact the employer directly at orfrecruiting@foodbankonline.org.

*The Foodbank of Southeastern Virginia and the Eastern Shore is an Equal Opportunity Employer. The Foodbank encourages applications from qualified persons of every race, ethnicity, national origin, religion, sex, age, veteran status, sexual orientation, and disability.*