

Partner Agency Monthly Report

Agency Number:



Partner Agency Name:

Contact Person's Name:

Contact Person's Phone:

Month:

Year:

New

Individuals whose first visit was this month,

- Add up all of the **Children age 0-17** and put that figure here:

- Add up all **Adults age 18-59** and put that figure here

- Add up all **Adults age 60+** and put that figure here:

- Count all of the Households whose first visit was this month and put that figure here:

	New Children Ages 0 to 17
	New Adults Ages 18-59
	New Adults Ages 60+

Number of New Households

Returning

Count all individuals who received food this month, **but are not a new client**, and place those numbers below:

- ⚙ Add up all of the **Children age 0-17** and put that figure here:

- ⚙ Add up all **Adults age 18-59** and put that figure here

- ⚙ Add up all **Adults age 60+** and put that figure here:

- ⚙ Add up all **Returning Households** and place that number here:

	Returning Children Ages 0 to 17
	Returning Adults Ages 18-59
	Returning Adults Ages 60+

Number of Returning Households

Congregate Feeding Programs ONLY

- Total number of individuals served this month:

⚙ # of children age 0-17

⚙ # of adults age 18-59

⚙ # of adults age 60+

Email to FSEVAreports@foodbankonline.org

Due on the 1st of each month, late after the 7th

Updated Jan 2024