

Agency Advisory Council Meeting 5/15/25

1. Welcome and Introductions

a. Attendance

Name	Position	Agency Name	Agency City	Class
Deloris Shambley	Council Member	Bethlehem Missionary Baptist	Norfolk	FY 2025-2027
Kay O'Reilly	Council Member	Eastern Shore Chapel	VB	FY 2025-2027
Linda Banks	Council Member	Providence UCC	Chesapeake	FY 2024-2026
Valerie Baker (virtual)	Council Member	Greater Works	Suffolk	FY 2025-2027
Rick Rowlands	Council Member	Isle of Wight Christian Outreach Program	Smithfield	FY 2025-2027
Brian Armock	Council Member	LGBT Life Center	Norfolk	FY 2025-2027
Old Lary Ebinger	Council Member	Waters Edge	VB	FY 2024-2026
Felicia Mayo	Council Member	Relevant Church	VB	FY 2025-2027
Marilynn Carpenter	Council Member	Providence UCC	Chesapeake	FY 2024-2026
Krishna Loya	Council Member	JCOC	VB	FY 2025-2027
Mechelle Hairston	Council Member	Impact VA	Chesapeake	FY 2024-2026
Old Larry Ebinger	Council Member	Water's Edge Church	VB	FY 2024-2026
Robby Rockey	FB Staff			
Beth Brooker	FB Staff			
Priyanka Montagna	FB Staff			

JoAnn Ross	FB Staff
Moriah Jackson	FB Staff

2. Old Business:

a. Review minutes:

- i. Discussing any errors or questions
- ii. Cannot repackaging retail rescue
- iii. Questions in minutes about TEFAP – TEFAP is currently on hold for TEFAP frozen and shelf-stable

3. New Business

a. AAC New Class & Council Chair Election

- i. FSEVA will be taking applications from agencies to be on the council.
- ii. The council will vote for a new chair.
- iii. Current council members can reapply to be on the council.
- iv. Council members want representation from the Eastern Shore.
- v. FSEVA encouraged the Council to get a Vice Chair and approach the Board for approval in the event that the Chair is not present.
- vi. Kay O'Reilly shared her experiences as the Chair during the pandemic which resulted in the Partner Agency Services Team.

b. Partner Agency Services Updates

- i. There are 228 current partner agencies.
- ii. FSEVA has put a hold on onboarding partners.
- iii. NALC, Canstruction, and Legal Food Frenzy brought in a lot of food. FSEVA will need the food gone prior to inventory.
- iv. Over 400,000 pounds went out of the Marketplace between January and March.
- v. June 30 – July 3 is inventory. There will be no orders, deliveries, or Marketplace shopping. It might be shorter in coming years.
- vi. Agency Academy 4/25 at St Timothy was on serving seniors. The resources shared are available on the Hot Sheet.
 - 1. The need for senior deliveries will continue to rise, so FSEVA will challenge agencies to deliver to 10 seniors a month through Dashing with Compassion.
 - 2. FSEVA hopes to connect seniors with local pantries.

c. TEFAP Updates

- i. Dry inventory is extremely low, so the CEO has paused onboarding agencies onto the program for dry and frozen goods.
- ii. A lot of TEFAP fresh will be coming in, so the CEO will allow agencies to onboard for TEFAP fresh only due to needing to get the food out in a timely manner.
 - 1. FSEVA will target larger agencies already on SIMC.
 - 2. FSEVA adds TEFAP fresh to agency orders.
 - 3. FSEVA will dates for TEFAP fresh in Hot Sheet.
- iii. Agencies are encouraged to invite City Council Members to attend distributions to build up awareness and to encourage putting food pantries in the city budget.

d. Service Insights Updates

- i. 55 agencies are on SIMC so far.
- ii. The goal is to bring on most of the TEFAP agencies onto the platform before 7/1/25.
- iii. There needs to be education for neighbors about cards.
 - 1. The cards can be used at all pantries.
 - 2. Encourage neighbors to take a photo of their card.

3. Encourage neighbors to put their key tag on their key ring.
4. Brian has a quarter sheet with instructions for neighbors that he will share with the Council.

e. Human Resources Updates

- i. Emily Settlemyre is a Data Analyst on the Data Intelligence Team.
- ii. Don'ta Selden is the Regulatory Compliance Liaison which includes partner agency compliance which will allow the Regional Partner Agency Managers to focus on providing resources to.
- iii. Regional Structure:
 1. Beth Brooker oversees Virginia Beach, Chesapeake, and Portsmouth.
 2. Moriah Jackson oversees Norfolk, Eastern Shore, and Western Tidewater.
- iv. JoAnn has been going above and beyond, and she now is the Partner Support Specialist.
- v. George Sales is the new part-time Grants Coordinator.
- vi. Clay Benjack is no longer with FSEVA. Clay was the Marketing and Communications Coordinator.
- vii. The Retail Rescue Coordinator position is still open.

f. Healthy Pantry Initiative

- i. Priyangka shares that this is a movement that every agency regardless of size can participate in.
- ii. Agencies are encouraged to:
 1. Engage the neighbor and provide education.
 2. Contact Priyangka for nutrition and educational materials.
 3. Refer to the Hot Sheet for links to resources.
 4. Use the Learning Center to go through modules about the healthy pantry practices so that they can be incorporated.

g. Retail Rescue Updates

- i. Dollar Generals are overhauling their facilities which is pushing back their participation in Retail Rescue.
- ii. There are still some stores available.

4. Guest Remarks / Other

- a. Beth Brooker reminded agencies to pay their bill and shared what the payment options are.
- b. Let representatives know the various demographics coming through the lines.
- c. Robby Rockey shares the Partner Agency Services dashboard to show year-over-year growth.
- d. Kay O'Reilly recommends subscribing to Food Bank News to stay informed about what is going on around the country.

5. Adjournment