

Partner Agency Monthly Report

Agency Number:



Partner Agency Name:

Contact Person's Name:

Contact Person's Phone:

Month:

Year:

If you are not using SIMC, include numbers of people that visited your pantry this month.

- Add up all of the **Children age 0-17** and put that figure here:

<input type="text"/>	Children Ages 0 to 17
<input type="text"/>	Adults Ages 18-59
<input type="text"/>	Adults Ages 60+

- Add up all **Adults age 18-59** and put that figure here

- Add up all **Adults age 60+** and put that figure here:

- Count all of the **Households** that visited this month and put that figure here:

<input type="text"/>	Number of Households
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Email to FSEVAreports@foodbankonline.org

Due on the 1st of each month, late after the 7th

If your report is late, your agency will be placed on hold.

When on hold you cannot:

Place an order

Pickup an order placed

Shop in the Marketplace

Updated July 2025